

## **NOTICE OF HEARING**

Notice is hereby given that on **MONDAY, DECEMBER 2, 2024**, the Mohave County **Board of Supervisors** will hold their regular meeting. At this time, all interested persons may appear and be heard at **9:30 AM**, at 700 W. Beale Street, Kingman, Arizona, regarding the following item(s):

Evaluation of a request for changes to proposed fees for Mohave County Parks and Fairgrounds.

Complete legal descriptions and proposals are on file with Mohave County Public Works, 3715 Sunshine Drive., Kingman, Arizona, and the Mohave County website under News & Notices.

### **MOHAVE COUNTY BOARD OF SUPERVISORS**

Laura Skubal, Clerk of the Board

TODAY'S NEWS HERALD

**PUBLISH: SUNDAY, OCTOBER 27, 2024**

Invoice To: Mohave County Clerk of the Board  
ATTENTION: Laura Skubal  
P.O. Box 7000, Kingman, AZ 86402-7000



## Mohave County Request for Board Action

**Date Submitted:**

10/7/2024

**BOS Meeting Date Requested: \***

10/21/2024

**Submitted By: \***

Steven P. Latoski, P.E., PTOE – Public Works Director

**Submitting Department: \***

Public Works

**Requested Board Action Type \***

Consent

**Summarize The Issue and Desired Action Clearly: \***

Mohave County Parks is requesting an adjustment to its fee schedule ahead of 2025 calendar year. The fee revisions vary in type: increase, decrease, consolidation; but are all based on demand for services. The Public Works-Parks division proposes this fee schedule revision with goals to meet our visitor's needs and keep our facilities competitively priced. Mohave County Parks and Fairgrounds mission is to provide recreational facilities, services, and programs for the public, which means the public must be able to afford to engage with our offerings.

Mohave County Parks and Fairgrounds fees are necessary to fund the Parks Division administration, daily operations, and necessary reinvestment into park facilities.

This agenda item is to approve starting publication of the proposed fees, and to approve setting a 30-day public hearing on the proposed fees (pursuant to A.R.S § 11.251.08 and 11-251.13). The public hearing on the proposed fees would need to be held on December 2nd, 2024 and if approved, implemented by staff Wednesday, January 1st, 2025.

**ATTACHMENT(S):**

Proposed Fee Schedule

Mohave County PW- Parks Fee Memo

2024 Comparative Park Fee Study

**Recommended Motion: \***

Set a public hearing on December 2, 2024, to consider and adopt a new and modified fees schedule for Mohave County Parks and the Mohave County Fairgrounds.

**Attach Backup Material**

Parks Fairgrounds Set Public Hearing for Fee Schedule 10.21.24.pdf 299.75KB

A Single PDF Only (maximum file size 800MB)

**Are there pages that require signatures? \***

Yes  No

**Does this create a New Grant or update an existing Grant? \***

Yes  No

# MOHAVE COUNTY REQUEST FOR BOARD ACTION FORM

FROM: Steven P. Latoski, P.E., PTOE – Public Works Director  
CONTACT/EXT: Jeremy Palmer, CPRP – Parks Administrator x5892  
DATE: 10/3/2024  
BOS MEETING DATE: 10/21/2024

PROCLAMATION  
PRESENTATION  
CONSENT X  
REGULAR  
PUBLIC HEARING

## SUMMARIZE THE ISSUE & DESIRED ACTION CLEARLY/ATTACH BACKUP MATERIAL:

Mohave County Parks is requesting an adjustment to its fee schedule ahead of 2025 calendar year. The fee revisions vary in type: increase, decrease, consolidation; but are all based on demand for services. The Public Works-Parks division proposes this fee schedule revision with goals to meet our visitor's needs and keep our facilities competitively priced. Mohave County Parks and Fairgrounds mission is to provide recreational facilities, services, and programs for the public, which means the public must be able to afford to engage with our offerings.

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## ATTACHMENT(S):

Proposed Fee Schedule  
Mohave County PW- Parks Fee Memo  
2024 Comparative Park Fee Study

## RECOMMENDED MOTION:

Set a public hearing on December 2, 2024, to consider and adopt a new and modified fees schedule for Mohave County Parks and the Mohave County Fairgrounds.

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### Reviewed and Approved By:

County Attorney  Human Resources  Finance  County Manager

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### Board Action Taken:

Approved as Requested  No Action Taken  Disapproved   
Continued to \_\_\_\_\_  Approved with the following changes:

Acknowledged receipt and referred to: \_\_\_\_\_

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### Filing Information and Retrieval

Filed Bid _____	Filed Agreement _____
BOS Resolution _____	Filed Yearly Correspondence _____
Filed Petition _____	Filed Dedication _____
Filed Land Sold _____	Filed Land Acquired _____
Filed Franchise _____	ID Resolution _____
Filed Improvement District _____	Filed Other _____

Date Routed:  
Additional Information:

XC:

# MOHAVE COUNTY AGENDA COMMUNICATION



**TO:** Board of Supervisors

**FROM:** Steven P. Latoski, P.E., PTOE – Public Works Director

**THRU:** Sam Elters, P.E. – County Manager / County Engineer

**MEETING DATE:** October 21<sup>st</sup>, 2024

**AGENDA SUBJECT:** Mohave County Parks Historic Fee Comparison

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**HISTORY:** Mohave County Parks is requesting an adjustment to its fee schedule ahead of 2025 calendar year. The fee revisions vary in type: increase, decrease, consolidation; but are all based on demand for services. The Public Works-Parks division proposes this fee schedule revision with goals to meet our visitor's needs and keep our facilities competitively priced. Mohave County Parks and Fairgrounds mission is to provide recreational facilities, services, and programs for the public, which means the public must be able to afford to engage with our offerings.

Mohave County Parks and Fairgrounds fees are necessary to fund the Parks Division administration, daily operations, and necessary reinvestment into park facilities.

Some notable revisions are:

**Fees That Remain Constant**

- Davis Camp and Hualapai Mountain Park Day Use
- All Community Parks rental fees
- Davis Camp summer and holiday weekend wristband fees
- Hualapai Mountain Group Rec Area

**Fees Proposed to Increase**

- Resident Annual Pass from \$50/year to \$60/year (senior pass from \$25/year to \$30/year). They are valid one (1) year from purchased date on an easy-carry plastic card.
- Davis Camp dry camping and Watercraft Launching from \$20/night to \$30/night to reflect market demand.
- Hard/soft goods sales and youth/adult programs from 140% up to 200% cost recovery.
- Davis Camp Palm Area Ramada increase from \$100 to \$150 per day.

**Fees Proposed to Decrease**

- Mohave County Fair Entry decreases from \$12/\$6 to \$10/\$5; including a discount \$5 -Sunday Funday.
- RV daily, weekly, monthly rates decrease to reflect visitor demand and recreation trends.
- Cabin, and Vacation Home lodging decreases to reflect demand, while the dynamic pricing feature helps to manage revenue as demand increases.
- Davis Camp's Oleander and Cactus Group Areas, and South Beach rental decrease to reflect demand.

**New or Modified Miscellaneous**

- Credit Card and Online Purchasing Surcharge (pass-thru) up to 5% added to cover cost of new technology.
- Non-resident Annual Pass added per visitor demand.

**Fairgrounds and Fair Fees**

- Reduce Fair General Admission to \$10 adults / \$5 for youth (5-12), seniors (65+), first responders/military members.
- Remove 4-day Fair Pass (advance sales) \$40 adult / \$20 youth – poor engagement.
- Add a "Sunday Funday" Discounted fee: \$5 for everyone.

The public hearing is for the new and modified fees that can be in place starting Jan. 1, 2025.

Supporting Actions

- ❖ Jan. 2, 2024, adopted the 2024 fee schedule (current fee schedule)

**ATTACHMENTS:**

- ❖ Proposed fee schedule: Parks, Fairgrounds
- ❖ 2024 comparative park fee study

**RECOMMENDATION:**

Set a public hearing on December 2, 2024, to consider and adopt new and modified fees for the Mohave County Parks and the Mohave County Fairgrounds.

# 2025 Mohave County Parks Fee Schedule



ENTRY FEE		LODGING FEES	
Standard	Davis Camp Summer (May 1st – Labor Day)	Hualapai Mountain Park	Davis Camp
<ul style="list-style-type: none"> <li>\$10 per vehicle; up to 4 persons.</li> <li>Free – Veterans, Tribal Members, First Responders, County Employees with valid ID</li> <li>\$10 per person on Hualapai Mountain Park snow days</li> </ul>	<ul style="list-style-type: none"> <li>North Beach Camp Weekend Wristband = \$40/person</li> <li>North Beach Camp Holiday Wristband = \$100/person</li> <li>South Beach Day Weekend Wristband = \$20/person</li> <li>South Beach Day Holiday Wristband = \$50/person</li> <li>50% Wristband Discount Sundays and Mondays</li> </ul>	<p><u>RV Site with Full Hookups</u></p> <ul style="list-style-type: none"> <li>Nightly = \$40/night</li> <li>Weekly = 5-night charge</li> <li>Monthly = \$575</li> </ul> <p><u>Cabins (dynamic pricing)</u></p> <ul style="list-style-type: none"> <li>Small Cabin (2-6 persons) = \$80/night</li> <li>Large Cabin (6+ persons) = \$100/night</li> <li>Camping Cabin (shared restroom)= \$50/night</li> <li>Weekly = 5-night charge</li> </ul> <p><u>Camping</u></p> <ul style="list-style-type: none"> <li>Nightly = \$30/night</li> <li>Weekly = 5-night charge</li> </ul>	<p><u>RV Site with Full Hookups</u></p> <ul style="list-style-type: none"> <li>Nightly = \$40/night</li> <li>Weekly = 5-night charge</li> <li>Monthly = \$575</li> </ul> <p><u>Vacation Homes (dynamic pricing)</u></p> <ul style="list-style-type: none"> <li>2-bedroom= \$80/night</li> <li>3-bedroom= \$100/night</li> <li>Weekly = 5-night charge</li> <li>Monthly = 15-night charge</li> </ul> <p><u>Camping</u></p> <ul style="list-style-type: none"> <li>Nightly = \$30/night</li> <li>Weekly = 5-night charge</li> </ul>
<ul style="list-style-type: none"> <li>Resident annual pass = \$60</li> <li>Senior annual pass = \$30</li> <li>Non-Resident annual pass= \$200; excludes holiday weekends</li> </ul>		<p>Dynamic pricing: fee varies based on occupancy level of lodging types. At 60% total occupancy fee increases 5% over base price; at 75% occupancy fee increases 10% over base; at 90% occupancy fee increases 15% over base price.</p>	

GROUP AREA FEES	MISCELLANEOUS FEES
<p><b>Hualapai Mountain Park</b></p> <ul style="list-style-type: none"> <li>• Rec. Area 1 = \$300/day</li> <li>• Rec. Area 2&amp;3 = \$200/day</li> <li>• Pine Basin/Deer Canyon/OHV Tot Lot = \$150/day</li> </ul> <p><b>Davis Camp</b></p> <ul style="list-style-type: none"> <li>• Palm area ramada = \$150/day</li> <li>• Group areas = \$200/day</li> <li>• Pavilion = \$300/day</li> <li>• South Beach = \$1,200/day</li> </ul>	<ul style="list-style-type: none"> <li>• Credit card surcharge = up to 5% (pass-thru)</li> <li>• Davis Camp watercraft launching = \$30</li> <li>• Land impact fee = \$50/acre/day</li> <li>• Reservation fee = \$6</li> <li>• Security/cleaning deposit = \$200 (refundable)</li> <li>• Pet fee = \$10/night; \$25/week; \$50/month</li> <li>• Event security = \$50/hour; required for permitted event with 250+ people</li> <li>• Hard/soft goods sales = up to 200% cost recovery</li> <li>• Youth and adult programs = up to 200% cost recovery</li> <li>• Special events = up to 200% cost recovery</li> <li>• Food trucks = \$30/day; \$600/year</li> <li>• Event vendor = \$30/day</li> <li>• Electric = \$25/day (up to 20amp) &amp; \$50/day (up to 50amp)</li> </ul>
<p style="text-align: center;"><b>Special Considerations</b></p>	<ul style="list-style-type: none"> <li>• Registered Park volunteers may receive: 50% discount on monthly RV rate for 60 hrs/month service 100% discount of monthly RV rate for 90 hrs/month service</li> <li>• Group area rental by non-profit organizations may offer time/materials trade for equal value.</li> <li>• Parks Administrator authorized to issue up to \$1,000.00 in Parks entry and lodging for promotional purposes.</li> </ul>

# 2025 Mohave County Fairgrounds Fee Schedule



Fair Fees	Lodging and Vendors	Miscellaneous
<p><u>Entry</u></p> <ul style="list-style-type: none"> <li>General admission adult = \$10; youth (5-12) = \$5; senior (65+) = \$5; first responder / veteran = \$5</li> <li>Exhibit entry youth = Free; adult = Free with 5 entries</li> <li>Sunday Funday= \$5; all</li> </ul> <p><u>Vendors</u></p> <ul style="list-style-type: none"> <li>Food truck = \$800/Fair</li> <li>Inside vendor (10'x10' space) = \$300/Fair with electric</li> <li>Outside vendor (10'x10' space) = \$250/Fair</li> <li>Multiple booths = 25% discount on second and subsequent booths</li> <li>Vendor application to City of Kingman (pass-thru) = \$15</li> <li>Tulip insurance supplement (pass-thru) = \$100</li> <li>Cleaning fee (if applicable) = \$150</li> </ul> <p><u>Miscellaneous</u></p> <ul style="list-style-type: none"> <li>Stock/bull pens = \$300/night</li> <li>Small stock barn = \$100/night</li> </ul>	<p><u>Camping</u></p> <ul style="list-style-type: none"> <li>Nightly = \$30/night; Weekly = 5-night charge</li> </ul> <p><u>RV Site (partial)</u></p> <ul style="list-style-type: none"> <li>Nightly = \$40/night</li> <li>Weekly = 5-night charge</li> </ul> <p><u>Vendors</u></p> <ul style="list-style-type: none"> <li>Food trucks = \$30/day; \$600/year</li> <li>Event vendor = \$30/day</li> <li>Electric (0-20amp) = \$25/day</li> <li>Electric (30-50amp) = \$50/day</li> </ul>	<ul style="list-style-type: none"> <li>Land impact fee = \$50/acre/day</li> <li>Reservation fee = \$6</li> <li>Pet fee = \$10/night; \$25/week</li> <li>Event security = \$80/hour per 250 people</li> <li>Hard/soft goods sales = up to 200% cost recovery</li> <li>Youth and adult programs = up to 120% cost recovery</li> <li>Special events = up to 200% cost recovery</li> <li>Credit card fee surcharge= (pass-thru) up to 5%</li> <li>Online ticket sale surcharge = (pass-thru) up to 5%</li> <li>Alcohol sales = up to 700% cost recovery</li> </ul>
FACILITY RENTALS	OTHER RENTAL FEES	
<p><b>**1 day setup / 1 day teardown**</b></p> <ul style="list-style-type: none"> <li>Building A/B (6,000 SF) = \$500/day</li> <li>Building D with kitchen = \$600/day</li> <li>Expo Building "set-up" day = \$175/day</li> <li>Grandstands (seats 1,100) = \$750/day</li> <li>Rodeo arena with booth = \$500/day</li> <li>Rodeo arena with lights = \$100/day</li> <li>Show arena (Harrison) = \$250/day</li> <li>Downs kitchen = \$100/day</li> <li>Main event stage = \$50/day</li> <li>Cleaning/damage deposit = 10% of rental cost</li> <li>Bulk water (standpipe – metered) = \$20/1000 gallons</li> </ul>	<ul style="list-style-type: none"> <li>Horse stall = \$20/night</li> <li>Portable bleachers (seats 90) = \$125/day</li> <li>Portable bleachers (seats 50) = \$50/day</li> <li>Portable stage (12'x20') = \$100/day</li> <li>Portable ticket booth = \$25/day</li> <li>P.A. sound system = \$50/day</li> <li>8' rectangular tables = \$5/day each</li> <li>60' round tables = \$5/day each</li> <li>72' round table = \$5/day each</li> <li>Picnic table = \$10/day each</li> <li>Chairs (inside only) = \$1/day each</li> <li>Curtain dividers per building = \$400/day including setup</li> </ul>	





la paz dropped RV prices since 2023

KOA Dvnamic pricing