



Kenda Robinson
Workforce Development Board
Chairperson

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ACTION AGENDA

**NOTICE OF PUBLIC MEETING OF THE
MOHAVE/LA PAZ WORKFORCE DEVELOPMENT BOARD
August 6, 2024 - 9AM
MOHAVE COUNTY COMMUNITY SERVICES DEPARTMENT
SAGUARO CONFERENCE ROOM
700 W. BEALE ST, KINGMAN AZ 86401**

**TEAMS MEETING ID: 212 216 851 650 PASSCODE: o2dniq
CALL IN PHONE NUMBER: +1(623) 473-7231 CONFERENCE ID: 945 756 781#**

PURSUANT TO A.R.S. §38-431.02(H), THE PUBLIC WILL HAVE PHYSICAL ACCESS TO THE MEETING PLACE FIFTEEN (15) MINUTES PRIOR TO THE MEETING.

MEMBERS OF THE WORKFORCE DEVELOPMENT BOARD WILL ATTEND EITHER IN PERSON OR BY TELEPHONE CONFERENCE CALL.

PRESENTATION- Joann Bueno -Arizona Apprenticeship Office

PRESENTATION- David Shinder -Local Plan Consultant

**09:00 AM MEETING CALLED TO ORDER
WITH PLEDGE OF ALLEGIANCE ROLL CALL/INTRODUCTION.**

**WORKFORCE DEVELOPMENT BOARD AGENDA:
(ITEMS 1-26)**

- 1. Discussion and Possible Action Re: Approval of April 25, 2024, Workforce Board Meeting Minutes**

Vote: Approved Unanimous 21/0

- 2. Discussion and Possible Action Re: Review of Mohave/La Paz Workforce Development Board Attendance, Resignations, Requests for nominations to join the WDB, New/ Renewal Appointments by the Board of Supervisors.**

- Attendance- None
- Resignation- Mark Olieman, Craig Lefever
- New Appointment- Mitzi Esgro

Vote: Approved Unanimous 21/0

- 3. Discussion and Possible Action Re: Review and Accept Workforce Development Board Future Meeting Locations**

Vote: Approved Unanimous 21/0

- 4. Discussion and Possible Action Re: Review and Accept Local Plan Updates**

Vote: Approved Unanimous 21/0

- 5.** Discussion and Possible Action Re: Review and Accept nominations or volunteers for the vacant Executive Committee Seat
Vote: Approved Unanimous 21/0
- 6.** Discussion and Possible Action Re: Review and Accept nominations or volunteers for the vacant Performance Review Committee Seat
No Action Taken
- 7.** Discussion and Possible Action Re: Review and Accept 2023-2025 MOU/IFA Quarterly Updates
No Action Taken
- 8.** Discussion and Possible Action Re: Review and Accept Executive Committee Proposed One Stop Operator recommendations
Vote: Approved Unanimous 21/0
- 9.** Discussion and Possible Action Re: Review and Accept 2024 Job Center Certification Corrective Action Plan
Vote: Approved Unanimous 21/0
- 10.** Discussion and Possible Action Re: Review and Accept Data Validation PY23 Closure Letter
Vote: Approved Unanimous 21/0
- 11.** Discussion and Possible Action Re: Review and Accept Fiscal Monitoring of WIOA and One Stop Operator Audit.
Vote: Approved Unanimous 21/0
- 12.** Discussion and Possible Action Re: Review and Accept updates to OJT Policy
Vote: Approved Unanimous 21/0
- 13.** Discussion and Possible Action Re: Review and Accept updates to Support Service Policy
Vote: Approved Unanimous 21/0
- 14.** Discussion and Possible Action Re Review and Accept updates to Incentive Policy
Vote: Approved Unanimous 21/0
- 15.** Discussion and Possible Action Re: Review and Accept Mohave Community College ETPL Tuition Updates
Vote: Approved Unanimous 21/0
- 16.** Discussion and Possible Action Re: Review and Accept Mohave Community College new ETPL Additions
Vote: Approved Unanimous 21/0
- 17.** Discussion and Possible Action Re: Review and Accept Ratification of Arizona Western College ETPL Tuition Updates
Vote: Approved Unanimous 21/0
- 18.** Discussion and Possible Action Re: Review and Accept the following ETPL Requests of Arizona Western College ETPL Additions
Vote: Approved Unanimous 21/0
- 19.** Discussion and Possible Action Re: Review and Accept the following ETPL update and new additions Request from WAVE Bullhead City Fire Service Training Program
Vote: Approved Unanimous 21/0
- 20.** Discussion and Possible Action Re: Review and Accept Quartzite Fire Department ETPL Addition
Vote: Approved Unanimous 21/0

21. Discussion and Possible Action Re: Review and Accept Embark Truck Driving Addition to Parker ETPL

Vote: Approved Unanimous 21/0

22. Discussion and Possible Action Re: Review and Accept Local Performance Level Negotiations for PY 2024/2025

Vote: Approved Unanimous 21/0

23. Discussion and Possible Action Re: Review and Accept Mohave/ La Paz Workforce Development Area PY24/FY25 Fund Allocations

Vote: Approved Unanimous 21/0

24. Discussion and Possible Action Re: Review and Accept Proposed Program Suggestions from Performance Review Committee

No Action Taken

25. Discussion and Possible Action Re: Review and Accept WIOA Title IB Adult, Dislocated Worker and Youth Requests for Payment for February 2024-May 2024

Vote: Approved Unanimous 21/0

REPORTS

- Madam Chair's Report- Kenda Robinson
- Director's Report- Director Michael Smith
- Performance Committee Reports/ Recommendations- Tommy Taylor
- Youth Services Standing Committee Report- Amy West
- Economic Development Update
 - Bennett Bratley-City of Kingman
 - Tami Ursenbach- Mohave County
- WIOA One Stop Partners Reports
 - Title IB Current Priority List-Sara Ungaro
 - Title IB Programs:
 - Adult/Dislocated Worker- Amber Kant-Wood
 - Youth- John Binkinz
 - Business Services- Joe Throneberry
 - Title II Adult Education and Literacy
 - Title III Wagner- Peyser Programs (Employment Services) and Veterans Services-John Diemer
 - Title IV: Vocational Rehabilitation- Brandi Rowe

WORKFORCE DEVELOPMENT BOARD ANNOUNCEMENTS

At this time any Workforce Development Board Member who wishes to share information can come

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CALL TO THE PUBLIC

Pursuant to ARS 38-431.01(H) a public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

ADJOURNMENT

With no other topics needing to be discussed, The Chair will adjourn the meeting.