



Kenda Robinson
Workforce Development Board
Chairperson

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ACTION AGENDA

**NOTICE OF PUBLIC MEETING OF THE
MOHAVE/LA PAZ WORKFORCE DEVELOPMENT BOARD
JANUARY 23, 2025 - 9AM
MOHAVE COUNTY COMMUNITY COLLEGE
BUILDING 200, ROOM 204**

**1977 W ACOMA BLVD, LAKE HAVASU CITY, AZ 86403
TEAMS MEETING ID: 292 664 915 190 PASSCODE: dpMeo9**

CALL IN PHONE NUMBER: +1(623) 473-7231 CONFERENCE ID: 747 778 013#

**PURSUANT TO A.R.S. §38-431.02(H), THE PUBLIC WILL HAVE PHYSICAL ACCESS TO THE
MEETING PLACE FIFTEEN (15) MINUTES PRIOR TO THE MEETING.**

**MEMBERS OF THE WORKFORCE DEVELOPMENT BOARD WILL ATTEND EITHER
IN PERSON OR BY TELEPHONE CONFERENCE CALL.**

Presentation: Local First Northern Arizona Good Jobs Network

**WORKFORCE DEVELOPMENT BOARD AGENDA
(ITEMS 1-30)**

1. Discussion and Possible Action Re: Review and accept Local Plan Updates
Approved
Vote: 18/0
2. Discussion and Possible Action Re: Approval of October 24, 2024, Workforce Development Board Meeting Minutes
Approved
Vote: 18/0
3. Discussion and Possible Action Re: Review of Mohave/La Paz Workforce Development Board Attendance, Resignations, Requests for nominations to join the WDB, New/Renewal Appointments by the Board of Supervisors.
 - a. Attendance-
 - b. Resignation- Julius Pearson
 - c. New Appointment
 - Chandra Johnson
 - d. Renewals (Due First Quarter 2025)
 - Mitzi Esgro (4-Year Term)
 - Bennett Bratley (2-Year Term)
 - Lisa Brownfield (2-Year Term)
 - Tami Ursenbach (2-Year Term)
 - Larry Lord (Vacant and will need to be filled)

Approved
Vote: 18/0

4. Discussion and Possible Action Re: Review and accept voting elections, for Chair, Vice Chair and Secretary of the Board.

Executive Committee	Performance Review Committee	Youth Standing Committee
Chair – Zafer Genc	Chair- Vote on Next WDB Meeting on 4/24/2025	Chair- Amy West
Vice Chair – Nancy Campbell	John Diemer	Remaining Board Members Will be Voted on the Next WDB Meeting on 04/24/25
Secretary- John Diemer	Bennett Bratley	
Tami Ursenbach	Mitzi Esgro	
Tommy Taylor	Brandi Rowe	
	Michael Smith	
	Jason Millin	

Approved
Vote: 18/0

Workforce Development Board Consent Agenda Items 5-10

The following items listed under CONSENT AGENDA will be considered as a group and acted upon by one motion with no separate discussion of said items unless a Board Member so requests. In that event, the item will be removed from the CONSENT AGENDA for separate discussion and action.

- 5. Discussion and Possible Action Re: Review and accept Rapid Response Policy updates
- 6. Discussion and Possible Action Re: Review and accept WEX Policy updates
- 7. Discussion and Possible Action Re: Review and accept OJT Policy updates
- 8. Discussion and Possible Action Re: Review and accept WIOA, Title IB fiscal monitoring letter
- 9. Discussion and Possible Action Re: Review and accept Data Validation Closure Letter for PY24 Q1
- 10. Discussion and Possible Action Re: Review and accept PY23 Equal Opportunity onsite Monitoring Review

Approved
Vote: 18/0

Workforce Development Board Regular Agenda

- 11. Discussion and Possible Action Re: Review and approve of 2025 WDB Recertification
Approved
Vote: 18/0
- 12. Discussion and Possible Action Re: Review and approve Chair and staff to the Board to make necessary corrections to the WDB Recertification uploads if needed
Approved
Vote: 18/0
- 13. Discussion and Possible Action Re: Review and accept Proposed Program Suggestions from Performance Review Committee
Approved
Vote: 18/0
- 14. Discussion and Possible Action Re: Review and Ratification of Quest Grant MOU Amendments for AWC and MCC
Approved

Vote: 18/0

15. Discussion and Possible Action Re: Review and reconsideration ETPL Additions for Arizona Western College
 - Certified Administrative Profession (CAP)

DECLINED
VOTE: 18/0
16. Discussion and Possible Action Re: Review and reconsideration Incumbent Worker Training Services
Approved
Vote: 18/1
17. Discussion and Possible Action Re: Review and accept Fort Mohave Mesa Fire ETPL tuition update
Approved
Vote: 18/0
18. Discussion and Possible Action Re: Review and accept Mohave Community College ETPL tuition and ETPL additions update
Approved
Vote: 18/0
19. Discussion and Possible Action Re: Review and accept Embark Training Provider new ownership onto ETPL
NO ACTION TAKEN
20. Discussion and Possible Action Re: Review and accept Heavy Equipment Operator (HEO) training to be added to the ETPL
NO ACTION TAKEN
21. Discussion and Possible Action Re: Review and accept ETPL monitoring
Approved
Vote: 18/0
22. Discussion and Possible Action Re: Review and accept ATLAS updates
NO ACTION TAKEN
23. Discussion and Possible Action Re: Review and accept Funds applied based on Sector Strategies for OID
Approved
Vote: 18/0
24. Discussion and Possible Action Re: Review and accept Local Workforce Groups Reports
Approved
Vote: 18/0
25. Discussion and Possible Action Re: Review and accept FY25 Administrative Budgets
Approved
Vote: 18/0
26. Discussion and Possible Action Re: Review and accept FY25 Program Budget
Approved
Vote: 18/0
27. Discussion and Possible Action Re: Review and approve WIOA Title IB Adult, Dislocated Worker and Youth Requests for Payment for September 2024 – November 2024
Approved
Vote: 18/0
28. Discussion and Possible Action Re: Review and accept Mohave Community College- Innovative Partnership Projects & Initiatives

NO ACTION TAKEN

29. Discussion and Possible Action Re: Review and accept MOU-IFA updates

Approved
Vote: 18/0

30. Discussion and Possible Action Re: Review and accept PY2023 Adjusted Levels of Performance

Approved
Vote: 18/0

REPORTS

- Madam Chair’s Report- Kenda Robinson
- Director’s Report- Director Michael Smith
- Performance Committee Reports/ Recommendations- Tommy Taylor
- Youth Services Standing Committee Report- Amy West
- Economic Development Update
 - o Bennett Bratley-City of Kingman
 - o Tami Ursebach- Mohave County
- One Stop Operator Reports- Jason Millin
- WIOA One Stop Partners Reports
 - o Title IB Current Priority List-Sara Ungaro
 - o Title IB Programs:
 - Adult/Dislocated Worker- Amber Kant-Wood
 - Youth- John Binkinz
 - Business Services- Joe Throneberry
 - o Title II Adult Education and Literacy
 - o Title III Wagner- Peyser Programs (Employment Services) and Veterans Services-John Diemer
 - o Title IV: Vocational Rehabilitation- Brandi Rowe

NO ACTION TAKEN

WORKFORCE DEVELOPMENT BOARD ANNOUNCEMENTS

At this time any Workforce Development Board Member who wishes to share information can come forward with their announcements.

NO ACTION TAKEN

CALL TO THE PUBLIC

Pursuant to ARS 38-431.01(H) a public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

NO ACTION TAKEN

ADJOURNMENT

With no other topics needing to be discussed, The Chair will adjourn the meeting

MEETING ADJOURNED AT 12:42 P.M.