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Kenda Robinson  
Workforce Development Board  
Chairperson

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**ACTION AGENDA**

**NOTICE OF PUBLIC MEETING OF THE  
MOHAVE/LA PAZ WORKFORCE EXECUTIVE COMMITTEE  
JANUARY 10, 2025 - 9AM  
MOHAVE COUNTY COMMUNITY SERVICES DEPARTMENT  
PRICKLY PEAR CONFERENCE ROOM  
700 W. BEALE ST, KINGMAN AZ 86401  
TEAMS MEETING ID: 286 054 515 929 PASSCODE: GfGnMn  
CALL IN PHONE NUMBER: +1(623) 473-7231 CONFERENCE ID: 410241634#**

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**PURSUANT TO A.R.S. §38-431.02(H), THE PUBLIC WILL HAVE PHYSICAL ACCESS TO THE MEETING PLACE FIFTEEN (15) MINUTES PRIOR TO THE MEETING.**

**MEMBERS OF THE EXECUTIVE COMMITTEE WILL ATTEND EITHER  
IN PERSON OR BY TELEPHONE CONFERENCE CALL.**

**WORKFORCE EXECUTIVE COMMITTEE MEMBERS:**

**Chairman Kenda Robinson, Vicechair Tommy Taylor, John Diemer, Eric Morey, Nancy Campbell**

**Presentation: Local First to be Presented at WDB**

**EXECUTIVE COMMITTEE AGENDA:  
(ITEMS 1-32)**

1. Discussion and Possible Action Re: Review and accept Local Plan Updates  
**APPROVED  
VOTE 4:0**
2. Discussion and Possible Action Re: Approval of October 4, 2024, Workforce Executive Committee Meeting Minutes  
**APPROVED  
VOTE 4:0**
3. Discussion and Possible Action Re: Review of Mohave/La Paz Workforce Development Board Attendance, Resignations, Requests for nominations to join the WDB, New/Renewal Appointments by the Board of Supervisors.
  - a. Attendance- Jean Bishop
  - b. Resignation- Julius Pearson
  - c. New Appointment
    - Chandra Johnson
    - La Paz Appointment
  - d. Renewals (Due First Quarter 2025)
    - Mitzi Esgro (4-Year Term)
    - Bennett Bradley (2-Year Term)
    - Lisa Brownfield (2-Year Term)
    - Tami Ursenbach (2-Year Term)
    - Larry Lord (Nonrenewal)

**APPROVED  
VOTE 4:0**

4. Discussion and Possible Action Re: Review and accept voting elections for Chair, Vice Chair and Secretary of the Board.  
**APPROVED**  
**VOTE 4:0**
5. Discussion and Possible Action Re: Review and accept Consent Agenda Item  
**APPROVED**  
**VOTE 4:0**
6. Discussion and Possible Action Re: Review and accept 2025 WDB Recertification  
**APPROVED**  
**VOTE 4:0**
7. Discussion and Possible Action Re: Review and accept the allowance for Staff to the Board to make necessary corrections to the WDB Recertification Uploads if needed  
**APPROVED**  
**VOTE 4:0**
8. Discussion and Possible Action Re: Review and accept Proposed Program Suggestions from Performance Review Committee  
**APPROVED**  
**VOTE 4:0**
9. Discussion and Possible Action Re: Review and Ratification of Quest Grant MOU Amendments for AWC and MCC  
**APPROVED**  
**VOTE 4:0**
10. Discussion and Possible Action Re: Review and reconsideration ETPL Additions for Arizona Western College
  - Certified Administrative Profession (CAP)**NO ACTION TAKEN**
11. Discussion and Possible Action Re: Review and reconsideration Incumbent Worker Training Services  
**NO ACTION TAKEN**
12. Discussion and Possible Action Re: Review and accept Fort Mohave Mesa Fire ETPL tuition update  
**APPROVED**  
**VOTE 4:0**
13. Discussion and Possible Action Re: Review and accept Mohave Community College ETPL additions and ETPL tuition update  
**APPROVED**  
**VOTE 4:0**
14. Discussion and Possible Action Re: Review and accept Embark Training Provider new ownership onto ETPL  
**NO ACTION TAKEN**
15. Discussion and Possible Action Re: Review and accept Heavy Equipment Operator training to be added to the ETPL  
**NO ACTION TAKEN**
16. Discussion and Possible Action Re: Review and accept ETPL monitoring  
**APPROVED**  
**VOTE 4:0**

17. Discussion and Possible Action Re: Review and accept ATLAS updates  
**APPROVED**  
**VOTE 4:0**
18. Discussion and Possible Action Re: Review and accept Rapid Response Policy updates  
**APPROVED**  
**VOTE 4:0**
19. Discussion and Possible Action Re: Review and accept WEX Policy updates  
**APPROVED**  
**VOTE 4:0**
20. Discussion and Possible Action Re: Review and accept OJT Policy updates  
**APPROVED**  
**VOTE 4:0**
21. Discussion and Possible Action Re: Review and accept Funds applied based on Sector Strategies for  
OID  
**APPROVED**  
**VOTE 4:0**
22. Discussion and Possible Action Re: Review and accept Local Workforce Groups Reports  
**APPROVED**  
**VOTE 4:0**
23. Discussion and Possible Action Re: Review and accept FY25 Administrative Budgets  
**APPROVED**  
**VOTE 4:0**
24. Discussion and Possible Action Re: Review and accept FY Program Budget  
**APPROVED**  
**VOTE 4:0**
25. Discussion and Possible Action Re: Review and approve WIOA Title IB Adult, Dislocated Worker and  
Youth Requests for Payment for September 2024 – November 2024  
**APPROVED**  
**VOTE 4:0**
26. Discussion and Possible Action Re: Review and accept Mohave Community College- Innovative  
Partnership Projects & Initiatives  
**NO ACTION TAKEN**
27. Discussion and Possible Action Re: Review and accept WIOA, Title IB fiscal monitoring letter  
**APPROVED**  
**VOTE 4:0**
28. Discussion and Possible Action Re: Review and accept Data Validation Closure Letter for PY24 Q1  
**APPROVED**  
**VOTE 4:0**
29. Discussion and Possible Action Re: Review and accept PY23 Equal Opportunity onsite Monitoring  
Review  
**APPROVED**  
**VOTE 4:0**
30. Discussion and Possible Action Re: Review and accept MOU-IFA updates  
**APPROVED**  
**VOTE 4:0**

**31.** Discussion and Possible Action Re: Review and accept PY2023 Adjusted Levels of Performance  
**APPROVED**  
**VOTE 4:0**

**32.** Discussion and Possible Action Re: Review and accept January 23, 2024, WDB Agenda  
**APPROVED**  
**VOTE 4:0**

### **REPORTS**

- Madam Chair's Report
- Director's Report

### **EXECUTIVE COMMITTEE ANNOUNCEMENTS**

At this time, any Executive Committee Member who wishes to share information can come forward with their announcements.

**NO ANNOUNCEMENTS MADE**

### **CALL TO THE PUBLIC**

Pursuant to ARS 38-431.01(H), a public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on the future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

**NO COMMENT MADE**

### **ADJOURNMENT**

With no other topics needing to be discussed, The Chair will adjourn the meeting.

**ADJOURNMENT AT 10:51 A.M.**